



**Potomac View Elementary School  
School Advisory Council Meeting**



**November 19, 2024**

**6:00-7:00 pm**

**Participants:** Only committee members in attendance

**Agenda:**

BOY Continuous Improvement Plan (CIP)

All-In-Tutoring & VALLSS

Enrollment, Staffing, & Approved Budget

**Notes:**

- Discussed CIP – school’s focus within the 4 commitments
- Recapped grows and glows, and next steps from CIP
- Discussed baseline data for VALLSS and All-In-VA and next steps for both
  - Small group direct instruction using VALLSS data to meet the needs of students in basic reading skills
  - Grades 3-5: After school tutoring groups in reading and math twice a week (3 hours total). Bus transportation will be provided if needed.
- Potomac View’s Budget – 7,294,317 discussed how it will be allocated
  - Revised budget allocation 10/2024
  - 94% towards staffing (dollar amount is set regardless of what staff makes)
  - \$436,643.55 flex funds for ALL things used to run the school grouped by category (\$307,789.59)
  - Over by 1 student in ratio for K and Grade 3 so the class reduction grant funds were reduced
  - Still in need of Autism TA and SPED TA
- No update from the SACI representative

**Open Chair Questions:**

-Is it possible to have a fence for the playground (look into Featherstone and Jenkins elementary school)

**Posed question by admin:**

Do we meet in December but not January? The committee voted to meet again 12/17/2024 and not 1/21/2025

**Next Steps:**

- Create survey for parents around climate and culture along with family and community engagement
- February meeting: We should have proposed budget for next school year to discuss